POST-PLACEMENT SUPERVISION REQUIREMENTS

A minimum of 5 post-placement contacts with the child and the adoptive parents within the first six months of placement (for children under the age of two years).

- Two of the post-placement contacts must be face to face visits in the home, with all household members present.
- Three of the post-placement contacts with the adoptive parents and child may occur outside of the adoptive home or on the telephone. However, contacts not in the home must allow enough privacy to counsel with the adoptive family and evaluate placement.

REQUIREMENTS FOR CONTACT 1 (1st In Home Visit)

- The first face-to-face visit must be in the home between the first and second months after the child has resided with the adoptive family. All household members must be present for this visit.
- The social worker must document the date of the visit, the location of the contact, the persons contacted, their relationship to the adoptive parents, and observations made during the visit.
- Adjustment of the family and the child following placement must be addressed. This should include role responsibilities within the family (feedings, bathing, diaper changes). Stay at home parent or working? Daycare necessary? Reactions/adjustments of other children in the home (if applicable). Family member support of the adoptive placement.
- Health of the child must be discussed with the adoptive parents and documented (pediatrician visits, immunizations, health issues if applicable). Is the child reaching age appropriate milestones? How is the child eating and sleeping?
- The adoptive family’s concerns must be addressed in the report (if applicable).
- The social worker’s assessment of the placement must be documented in the report.
- The social worker completing the post-placement visit must prepare a written report and submit to The Adoption Alliance within 2 weeks of the visit. The social worker’s signature, full name, address and contact information must be included in the report. Each report must provide the full name and address of the adoptive family.
- The social worker must notify The Adoption Alliance in writing immediately if there is a serious concern regarding the placement.
REQUIREMENTS FOR CONTACT 2 (1st Phone Interview)

- The first phone contact must be between the second and third months after the child has resided with the adoptive family.
- The social worker must document the date of the contact, the persons contacted, and observations made during the visit.
- Health of the child must be discussed with the adoptive parents.
- The social worker completing the post-placement contact must prepare a written summary of the conversation and submit it to The Adoption Alliance with the final report from Contact #5. The social worker’s signature, full name, address and contact information must be included in the report. Each report must provide the full name and address of the adoptive family.
- The social worker must notify The Adoption Alliance in writing immediately if there is a serious concern regarding the placement.

REQUIREMENTS FOR CONTACT 3 (2nd Phone Interview)

- The second phone contact must be between the third and fourth months after the child has resided with the adoptive family.
- The social worker must document the date of the contact, the persons contacted, and observations made during the visit.
- Health of the child must be discussed with the adoptive parents.
- The social worker completing the post-placement contact must prepare a written summary of the conversation and submit it to The Adoption Alliance with the final report from Contact #5. The social worker’s signature, full name, address and contact information must be included in the report. Each report must provide the full name and address of the adoptive family.
- The social worker must notify The Adoption Alliance in writing immediately if there is a serious concern regarding the placement.

REQUIREMENTS FOR CONTACT 4 (3rd Phone Interview)

- The first phone contact must be between the fourth and fifth months after the child has resided with the adoptive family.
- The social worker must document the date of the contact, the persons contacted, and observations made during the visit.
• Health of the child must be discussed with the adoptive parents.

• The social worker completing the post-placement contact must prepare a written summary of the conversation and submit it to The Adoption Alliance with the final report from Contact #5. The social worker’s signature, full name, address and contact information must be included in the report. Each report must provide the full name and address of the adoptive family.

• The social worker must notify The Adoption Alliance in writing immediately if there is a serious concern regarding the placement.

**REQUIREMENTS FOR CONTACT 5 (2\textsuperscript{nd} In Home Visit)**

• The second face to face visit must be in the home after the child has resided with the adoptive family for five months and before the expiration of the six month supervisory period.

• This visit must be in the adoptive home with all household members present.

• All requirements above for Reports 1 must be addressed in addition to the following requirements.

  • Individual interviews with each adoptive parent.

  • Individual interviews with each child three years or older and any other person residing full or part-time with the family.

  • A joint interview with the adoptive parents.

  • A family group interview with all household members.

  • Summaries of the interviews must be included in the report.

  • Each interview should focus on the adjustment of the family and the child following placement.

  • Documentation of any changes in the home since the approval of the home study.

  • A summary of all post-placement contacts with the child.

  • A summary of all contacts with the adoptive parents.

  • A summary of the adjustment of the family and child in the home during the post-placement period.

  • Individual strengths and weaknesses of the adoptive parents.
• The adoptive family’s plans and expectations regarding any future or ongoing contact with the birth parents. (The adoptive parents have agreed to send pictures of the child and progress reports as outlined in The Adoption Alliance application.)

• Observations made relative to the family’s interactions with each other.

• An evaluation of the child’s present or prospective physical, intellectual, social and psychological functioning and needs, and whether the environment will meet those needs.

• Sources of information and verification, to the extent possible, of all statements of fact pertinent to the report.

• The basis for the social worker’s conclusions or recommendations.

• The names and qualifications of all persons involved in the preparation and evaluation of the report. All persons involved in the preparation and evaluation of the report must sign the report.

• The social worker completing the post-placement visit must prepare a written report and submit to The Adoption Alliance within 2 weeks of the visit. The social worker’s signature, full name, address and contact information must be included in the report. Each report must provide the full name and address of the adoptive family.

• The social worker must notify The Adoption Alliance immediately if there is a serious concern regarding the placement.

• The adoption finalization will not be scheduled until all documentation and reports have been received and the file approved.